

**D.A.V. PUBLIC SCHOOL
SECTOR-14, GURUGRAM**

22 July 2019

Dear Parents,

We have been sharing various guidelines issued by the government authorities with special reference to the **PRIVATE TRANSPORT** arranged by the parents. The safe commute of the students by the private transport has always been our concern. To strengthen it further we request you to kindly ensure that the following instructions are being adhered to by the drivers and are being regularly monitored by you.

THE VEHICLE:

- ❖ does not carry students beyond its seating capacity
- ❖ has a first aid box and fire extinguisher fixed in the vehicle
- ❖ is maintained regularly

THE DRIVER:

- ❖ possesses valid driving license and all the other documents related to the vehicle
- ❖ does not indulge in rash driving
- ❖ ensures the safety of the students during the travel time
- ❖ is dressed up properly and neatly
- ❖ should not have been challaned more than twice in a calendar year
- ❖ does not make the students wait for a longer time in the van
- ❖ has the details of the students – Name, class, section and Contact Number with him
- ❖ ensures that the students are not seated over the CNG cylinders & on wooden benches
- ❖ picks up & drops the students near the gate of the school to ensure their safety

NOTE:

- Parents should help & guide the drivers for completing the **Police Verification Process.**
- Kindly ensure that the drivers comply with all the guidelines mentioned above and procure the required documents at the earliest and are prepared for any kind of audit by the Road Transport Authority.



PRINCIPAL