

DAV PUBLIC SCHOOL, SECTOR 14 & 10A, GURUGRAM

No. PSG/Circ./

Dated: 12.10.2017

SAFE AND SECURE ENVIRONMENT

Dear Parents,


We at DAV Public School, Sector-14 & 10 A, Gurugram are constantly trying to provide a safe and secure environment for the students. It is extremely heartening to note the suggestions and feedback we have received from the parents who have whole heartedly supported the school in all its endeavors. Attention of parents is therefore, invited to the following to strengthen the various safety and security aspects in interest of the students.

1. The school gates will open at 7:05 am during summers and 7:35 am during winters. Parents are requested to ensure that their children reach the school on or after the school gate opening time as stipulated.
2. Parents can drop their children at the school gate in the morning. However they are requested not to accompany students inside the school premises.
3. The school gates will close at 7:25 am sharp during summers and 7:55 am sharp during winters. No entry will be allowed to students from any gate after that. **Latecomers will be sent back home.** For children travelling by Private Vans, parents are requested to instruct the drivers accordingly.
4. The school office opens only at 7:30 am and 8:00 am during summers and winters respectively. Parents may enter the school to visit office after the school office opening time.
5. Parents should use only the main gate of the school for entry, if they want to visit the school for any work, unless specified otherwise.
6. The parents are requested to carry their I- cards with them every time they visit school. Guards at the school gate have been instructed to permit entry of parents after identifying the parents with the help of the ID cards issued to the parents. Please cooperate with the guards in this regard.
7. Parents are requested to register themselves at the entry gate and collect visitors slip from the reception before accessing any other area of the school. This is to ensure that the school authorities are aware of the reason for the visit of the parent and to avoid disturbance to children during teaching hours.
8. Under no circumstances should the children be picked up from the buses or the bus lines by the parents/ guardians as it is a safety hazard. If parents have to pick up their children (who normally use school transport) from the school, they can do so from the reception only, after presenting a valid I card.

9. Parents are requested not to pick up their wards from the back gate of the school due to safety reasons.
10. Driving of two wheelers/ four wheelers without a valid driving license is against the law. Parents are requested to ensure the same.
11. Children should be counseled to maintain discipline while travelling by the school bus. Any act of bullying/ disrespectful behavior/ use of abusive language or anyother unacceptable behavior will be dealt with seriously. It may lead to withdrawal of school bus facility.
12. It is again reiterated that carrying mobiles & other electronic gadgets to school is strictly prohibited. Electronic gadgets found with students will be confiscated.
13. The parents should inform the class teacher and Supervisory Head about the medical ailment (if any) of the child, along with proper medication etc so that timely action can be taken, in an emergency.
14. Parents, whose children travel by private vans, are requested to verify the credentials of the van driver and ensure the safe commute of their children.
15. Keeping in view the safety & security of the children, no eatables (Tiffin, water bottles etc) will be received by the school for handing over to the students. Please ensure to keep the same while packing your ward's bag.
16. Parents are not allowed to pick up their wards before dispersal time. Kindly note that short leave will not be granted during Examination days or regular days to fulfill any social engagement. Such requests will not be entertained.

We work in all earnestness to provide a safe environment to our children and we thank the parents for their unconditional support & cooperation.

With Warm Regards



PRINCIPAL